



KIU-Acad-1(2)/2024/56665
Dated: October 29, 2024

Revised-Notification

The competent authority has approved the "KIU Policy on AI-Generative Text in Academic Writing," in effect from November 28, 2023.

"KIU Policy on AI Generative Text in the Academic Writing" is attached.


29/10/24
Assistant Registrar Academics

CC:

1. Personal Secretary to the Vice Chancellor
2. All Deans/Associate Deans
3. The Director Academics
4. The Director QEC
5. The Director KGS
6. The Controller of Examinations
7. The Director Advanced Studies & Research
8. All HoDs
9. All Directors, KIU Sub Campuses
10. Office Copy



Karakoram International University Policy on AI Generative Text in Academic Writing

1 Preamble

- 1.1 In light of the rapid technological progress within the academic landscape, the integration of AI generative text tools into scholarly research has witnessed a notable upswing. These sophisticated AI tools (ChatGPT, Bard, Dante etc) with their potential to augment productivity and stimulate creativity, necessitate the formulation of a judicious policy framework. It is imperative that such a framework be designed to safeguard the foundational principles of academic integrity, assuring that the utilization of AI generative tools complements rather than compromises the originality and authenticity inherent in scholarly endeavors.
- 1.2 Acknowledging the transformative impact of AI generative tools on the academic landscape, there is an inherent need to address the challenges they pose to the essence of genuine research. Thus, the establishment of a comprehensive policy governing their application is deemed essential. This policy is conceived with the objective of cultivating an academic environment wherein the pursuit of knowledge remains anchored in the bedrock of originality and intellectual rigor. Simultaneously, it recognizes the delicate equilibrium required for the judicious deployment of AI tools, ensuring that researchers and scholars are not dissuaded from leveraging these technological advancements positively in their academic pursuits.
- 1.3 The intention of this Policy Guideline is to provide advice on use of AI generative text on management of research data for thesis, research projects, assignments, and dissertations.

2 Purpose

- 2.1 The University is dedicated to fostering a culture of impactful learning, teaching, and research, all of which hinge upon students' capacity to have confidence in the integrity of their academic submissions. This includes assignments eligible for academic credits as well as scholarly research presented in the form of theses or dissertations.
- 2.2 The policy aims to —
 - (a) encourage a university-wide culture of honesty in academics
 - (b) assist students and faculty supervisors understand the expected academic honesty for students doing coursework and graduates doing research at the university students and faculty in supervision roles;
 - (c) provide guidance on the application of penalties in accordance with the level and severity of academic misconduct; and
 - (d) educate and support students to develop academic skills and understanding that enable them to avoid breaching academic integrity.

3 Scope

- 3.1 The scope of this policy applies to:
 - a) all faculty members assigned in any role of research supervision;
 - b) all students of the University including undergraduates and graduates enrolled in a course undertaking coursework or research study;

4 Responsibilities

- 4.1 QEC has the responsibility to:
- (a) Implement this policy in its true letter and spirit to uphold the academic integrity;
 - (b) Check and certify that the research work submitted by the student is not plagiarised
 - (c) Constitute a Plagiarism Standing Committee consisting of 3 senior faculty member including a subject specialists in that particular field for the investigation if a substantial amount of research work is found to be plagiarized as defined in Section 5(1);
 - (d) Assign penalties for the plagiarized work;
- 4.2 Academic staff, where relevant have a responsibility to:
- a) be aware of this policy and associated procedures, schedules and proformas;
 - b) model academic integrity in their professional practice;
 - c) provide students with learning opportunities, guidance and feedback on ethical scholarship;
 - d) design assessment tasks that minimise the potential for academic misconduct; and
 - e) report suspected violations of academic integrity consistently in accordance with this policy.
- 4.3 All students have a responsibility to:
- (a) familiarise themselves and act in accordance with this policy and expectations, and those of relevant programs and courses, by using the information and guidance provided by the University and academic staff;
 - (b) meet any University requirements for students to undertake ethical scholarship training made available by the University, and seek additional assistance if needed;
 - (c) submit original work for assessment which meets the requirements of academic integrity; and
 - (d) avoid all intentional and unintentional acts which could be considered or perceived as academic misconduct.

5 Improper Use of Generative AI

- 5.1 Academic Integrity breaches encompass any act that compromises the integrity of the University's educational goals, outcomes, processes and standards. Types of academic misconduct include, but are not limited to, the following:

(1) Use of Generative AI text without citation is to be considered as "plagiarism" and it will amount to an academic misconduct.

- a) As defined in HEC Plagiarism Policy, plagiarism is defined as "taking and using the thoughts, writings, and inventions of another person as one's own". Thus **the utilization or consultation of generative AI (more than 19% commulative) shall be treated similarly to seeking assistance from another person.** Specifically, employing generative AI tools to significantly contribute to the completion of research work is prohibited. Students are expected to acknowledge the use of generative AI.
- b) Improper use of AI-generated material in assessment may lead to occurrence of academic misconduct referred to in this policy and a penalty or penalties for a proven incident or incidents of academic misconduct may be imposed in accordance with the relevant penalty matrix.
- c) Where any AI-generated material is used in research work:
 - i. they must be appropriately cited and referenced, along with any other sources used;

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- ii. there must be a clear indication of where in AI-generated material is used;
- iii. it is the responsibility of the student to check the accuracy of all information generated by AI study tools;
- iv. students must ensure that the final product is their own work, creation and analysis, and not just copied from an AI generator.

6 Penalties

- 6.1 When an act of plagiarism, as described earlier in Section 5, is found to have occurred, the QEC may refer the case to "Plagiarism Standing Committee" which will make its recommendations, DEPENDING UPON THE SERIOUSNESS OF THE PROVEN OFFENCE, and advise the Competent Authority to take any one or a combination of the following disciplinary action(s) against the researcher found guilty of the offence:
- i. **Major Penalty:** In cases where most of the research work have been exactly copied from any generative AI tool without giving the reference to the original source, then
 - a. Cancel the research work,
 - b. The offender may be asked to restart the research work
 - ii. **Minor Penalty:** In case where some paragraphs including some key results have been copied without citation, then a moderate penalty involving any one or both of the following needs to be imposed:
 - a. Warning may be issued and asked to rectify the plagiarized portion of the submitted work.

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**Karakoram International University
Gilgit**

APPLICATION FORM FOR THESIS ANTI-PLAGIARISM TEST CERTIFICATE

Name of the Student: _____

Registration No: _____

Session: _____

Program (BS/MS/PhD): _____

Department: _____

Title of the Thesis: _____

File Size (soft copy): _____ Word Count: _____

**UNDERTAKING
(To be completed by the student)**

I, Mr/Ms/Mrs. _____ s/d/w of _____
solemnly undertake that:

1. That the above titled manuscript (thesis/dissertation/project) contains my original Work.
2. That the manuscript (thesis/dissertation/project) is a copy of the final and submitted for evaluation as per KIU-QEC/KGS Format and Guidelines.
3. That it does not violate copyright or intellectual property rights of any person or entity.
4. That it does not contain previously published material in whole or in part for which proper citation has not been done.
5. That if the thesis/dissertation/manuscript submitted to the KIU is found plagiarized even after the award of BS/MS/PhD degree, then the KIU reserves the right to take any other action deemed necessary to serve as deterrence against plagiarism.

Date: _____ Signature/Name: _____

CERTIFICATE OF THE SUPERVISOR

This is certified that the above titled manuscript (thesis/dissertation/project) has been thoroughly supervised by me to the best of my experience and knowledge. I assure that the above titled manuscript (thesis/dissertation/project) is the **Final Draft** submitted by the student as per the KGS/QEC guidelines/format and no further amendments are required at this stage.

Date: _____ Signature/Name of Supervisor: _____

ANTIPLAGIARISM CERTIFICATE OF FOCAL PERSON OF DEPARTMENT/HoD

This is certified that the above-mentioned thesis has been thoroughly checked by Supervisor and according to my Experience/knowledge, I assure that this thesis is not plagiarized as certified by the Supervisor. Moreover, the thesis has been checked through Anti-Plagiarism software "Turnitin" in "No-Repository" for plagiarism. The whole document showed similarity/ matching Index as follows:

Overall Similarity Index _____
(With no single source of more than 5%):

AI Generated Similarity Index (%) _____

Moreover, the above mentioned similarity indicis generated by "Turnitin" with the official account of the Supervisor (Thesis Hard copy having Highlighted Similarities and similarity index report is attached). Furthermore, the Supervisor has verified the similarity index for potential clue of plagiarism and I have No objection on issuance of this Anti-plagiarism Certificate.

Name: _____ Signature: _____

Date: _____ Stamp: _____

